BOARD MEMBERS PRESENT
Cindy Jones – Chair
Al Smith
Jennifer Isom
Elisha Helpingstein
Nate Justis
Laura Reina
Nancy Stewart
Jennifer Barton
Carolina Harward - Secretary

Excused
Frank Schofield
Gregg Miller
Mitchell Colver
Eric Newell

AGENDA

1. Welcome & Call to Order
Interim Chair Cindy Jones called the meeting to order at 3:30 pm roll call was taken.

2. Public Comment
None

3. Consent Items

Action: To approve the August 19, 2021 minutes
Motion: Member: Elisha Helpingstein
Second: Member: Al Smith
Votes: Cindy Jones
       Al Smith
       Jennifer Isom
       Elisha Helpingstine
4. **Business Manager Report (Jennifer Barton)**

a. **Financial updates**

Jennifer Barton presented to the Board the amended budget. Ms. Barton mentioned that the school’s budget is under-budget by $20,000.00. An adjustment was made when a 1st grade teacher was hired to fill in an open teaching position that became available in the late summer, it made it more affordable to the school hiring a teacher with less years of service. Another amendment that was made to adjust salaries for our aides, playground supervisors and food workers. This salary adjustment was based on years of experience.

Mr. Justis, explained that the plan for the construction of a new shed has been cancelled due to the high estimated cost of $170,000.00. Originally, the cost for this shed was budgeted for $90,000.00 - $100,000.00.

Principal Justis mentioned that the Kindergarten playground would be the next project on the list to be considered to be remodeled, this will be discussed in the future.

Questions & Discussions were held about this year’s budget amendments.

**Action:** **To vote on the amended budget for FY 2021**

**Motion:** Member: Elisha Helpingstein  
**Second:** Member: Jennifer Isom  
**Votes:** Cindy Jones  
Al Smith  
Jennifer Isom  
Elisha Helpingstine

Ms. Barton mentioned that each month members of the Board will receive a report letting them know how much revenue it’s expected each month and how much has been encumbered.

[Click here](#) to view the FY 22 Budget by index – Amended

[Click here](#) to view the Summary of Accounts
5. REGULATORY & STATUTORY COMPLIANCE

a. Meal Charge Policy (vote)

Principal Justis presented a meal charge policy which states that the school is responsible for maintaining charge records, and for notifying families of any negative balance on their account. The Parent/Guardian is responsible for immediate payment. Families are encouraged to apply for free and reduced-price meal benefits. Any family that falls into a negative balance will receive phone calls and a written notification to encourage them to apply for free or reduced-price meal benefits. Calls on delinquent accounts are made on a regular basis to try to collect payment. Delinquent accounts at the beginning of May of the current school year will be subject to collections for payment.

Questions & Discussions were held about the meal charge policy.

Action: To approve the Meal Charge Policy
Motion: Member: Jennifer Isom
Second: Member: Elisha Helpingstein
Votes: Cindy Jones
       Al Smith
       Jennifer Isom
       Elisha Helpingstine

Click here To view the Meal Charge Policy

b. Special Education Policies and Procedures Manual approval (vote)

Mr. Justis informed the members of the Board that this manual has been already approved by the State office. This manual contains the policies and procedures that Special Education follows to stay within state and federal guidelines.

Action: To approve the Special Education Policies and Procedures Manual Plan
Motion: Member: Al Smith
Second: Member: Elisha Helpingstine
Votes: Cindy Jones
       Al Smith
       Jennifer Isom
c. **ARP ESSER Funds Spending Plan approval (vote)**

Mr. Justis proposed using these funds based on the school needs, this plan targets accelerating learning in math, science and languages arts. He suggested to investing in teacher practices thus hiring instructional coaches and additional intervention aides. Mr. Justis also explained the plan to enlist a consulting service from Dr. Bradley to help develop a model that is more sustainable. This is concentrated in a school leadership program for teachers, this differential learning model will be customized and tailored to teachers needs and students. The first proposal has them working with the school for two years. The second proposal has them working with the school for one year. Mr. Justis shared with the members of the Board the feedback received from parents. Parents will like the school to use these funds in health and safety precautions.

Questions & Discussions were held about both proposals.

**Action:** To approve the ARP ESSER Funds Spending Plan (vote)

**Motion:** Member: Elisha Helpingstine  
**Second:** Member: Jennifer Isom  
**Votes:** Cindy Jones  
Al Smith  
Jennifer Isom  
Elisha Helpingstine

[Click here](#) To view the ARP ESSER Funds Spending Plan
d. Proposed PPRA Policy (discuss)

Mr. Justis presented to the members of the Board the Protection Peoples’ Rights Amendment (PPRA) Policy, this policy requires the school to notify parents of any surveys or any data collection from students to be done at the beginning of the school year. Mr. Justis added to the policy the flexibility to conduct surveys, if needed, during the middle of the school year.

Click here To view the EBLS PPRA

6. SCHOOL REPORTS

a. Principal’s Report
   i. COVID-19 updates.
      We have had 8 positive cases, they have quarantined, have recovered, and are back in school. The use of masks has increased. Implementing more distancing at lunch time. Sanitizing.
   
   ii. Monthly highlights
      • 6th Grade is currently in the San Juan field experience.
      • Annual National Anthem.
      • 4th Graders went to the Hardware Ranch.
      • 3rd Graders participate in the infinity program. The level of dialogue is high. This program targets social and emotional learning, collaboration, communication.

7. Adjourn:
   Meeting adjourned at 4:40 PM. Next meeting will be held on October 21, 2021 at 3:30 pm.