

OFFICIAL MINUTES

**Edith Bowen Laboratory School
Working Governing Board Meeting Minutes
Held in the EBLs Faculty Room
Thursday, October 1, 2015**

BOARD MEMBERS

Present:

Michael Freeman – Substitute Chair
Beth Foley
Dan Johnson
Frank Schofield
Lisa Hopkins
Adam Winger
Juliet Tietjen
Julie Moeller
Laura Reina
Gaylene Merrill - Secretary

Absent:

Mary Roe
Sarah Huff

AGENDA

1. Call to Order

Acting Chair Michael Freeman called the meeting to order at 2:34 P.M.
Board welcomed new board members Frank Schofield, Juliet Tietjen and Sarah Huff.

2. Roll call

3. Consent Calendar

- a. Minutes
- b. Personnel

Action: To approve the Consent Calendar

Motion: Member Beth Foley

Second: Member Adam Winger

Unanimous in affirmative

4. Charter Compliance

a. Open Meeting Law:

Director Dan Johnson shared with the board that there is a new law that requires districts and charter to be in compliance by posting minutes to our website. We have already been doing this and when our new website is up we will be moving these to this site. Audio files for charter schools just needs to be made available to the public if requested.

b. Wellness Policy:

Director Johnson also shared that a committee was put together and was chaired by our Food Service Manager Linette Hlavaty. This committee took a model policy and made a few changes to fit our needs here at Edith Bowen. This policy is being brought forward to the Governing Board for vote. Board members determined that they wanted this policy to be brought back for a second reading in the next Governing Board meeting in December.

5. Financial Compliance

a. FY 16 Budget Update:

Eric Gierloff stated that he will be submitting the financials to the State today. He has had to make some changes to the budget because the school did not receive the money we had expected for our After School Program. He also stated that another change in the budget is that we are no longer using the USU IT Department for our computer services and will now be using the College of Education IT Department. This change will save the school of a lot money over time and that we will be able to use the funds elsewhere in the budget. Once these financials are submitted he will have a better idea on where we are financially for this coming year.

b. Audit:

Eric also shared that we had our enrollment audit from the State today which states that we really have 305 students enrolled at our school. In the next three weeks we should have the official report for enrollment and financials and will have these submitted to the State by October 15th. Director Johnson stated that this process is quite complicated here at EBLS and that because we are a Charter School our funds have to match with the State accounting system and also with USU's accounting system.

6. Regulatory and Statutory Compliance

a. SAGE Assessment Results:

Director Johnson shared that he is quite pleased with the results from the SAGE testing. This test has given us good baseline data for guiding instruction, and with the data and tools that we have, it will be used for guiding assessment and instruction. He went on to explain that high schools can earn 900 points and elementary schools can earn 600 points on growth. These points are determined on growth for students, and below grade level students are given double points. Schools also receive growth points or performance points for overall achievement. EBLS scored 4th highest with schools in the state. In growth it is really significant. EBLS received 300 points out of 300 available. This shows that we are identifying students that need help and we are filling gaps in their learning. This happens because teachers know what they are suppose to teach and are teaching it. This is happening because we are following our Journey Plan and it is written into the teacher evaluation program. The evaluation program is based on their goals and performance and contains accountability for all. The process we are generating and putting in place here at EBLS is impacting results. Director Johnson then

turned time over to Laura Reina, the school Curriculum and Assessment Director, to cover the next items.

Laura distributed results of our scores to the board and shared that EBLs had received an A grade for the SAGE test and shared that Dan was so proud of our scores that he bought us cake to celebrate. We are looking forward to this year and have started testing already because we still need to grow this year. So far the 3rd through 5th grade students have taken the SAGE math test, but we chose not to take the other portions of the SAGE test because it would test on information that students had not yet learned. As a school we chose to take the iReady instead because we want to give tests that benefit the students and guide our teachers. Our percentages are low right now and we have a lot of room for improvement, but these tests help us concentrate on what skills we need to work on. DIBLES testing was given to all students K through 5. The iReady math was given to 1st and 2nd grade. Kindergarten students were given an assessment on power standards and students who need extra help will attend the ABC club. Laura also shared what our progress reports look like. These will go home with the students and parents as they attend SEP conference. This progress report is not tied to the report card because report cards are based on mastery of standards. We want parents to know where their students are at the beginning of the year and be able to help them set goals.

b. Title I:

Laura stated that EBLs is a targeted assist school. We look at this as an opportunity for success. We have two Title I aides that work with students in small groups.

c. Gifted Program:

She also shared that we use our RtI program to address our gifted needs. It is important that those high end students receive enrichment through RtI. We have other opportunities through STEAM or STEM for these students to participate in VEX, CAD design, etc.

d. School Trust Land Plan:

The school is working on our final report which is due October 20th. This plan is tied to our School Improvement Plan. Our School Improvement Plan was created by parents and faculty and is always changing to fit our needs.

Member Beth Foley commended the faculty and staff of this school on its improvement.

Director Johnson distributed tri-fold brochures to the board, these brochures will be given to the parents at SEPs today. These brochures identify the power standards that we teach at each grade level. It also covers what the Big Rocks are that we expect the students to learn. It highlights what students need to learn and how to set goals. It also contains information on the teachers. This brings clarity to students and parents on what is expected of them.

7. Governing Board Information:

Director Johnson shared information on the following items:

a. Beverly Taylor Sorensen Arts Grant:

The school has received new funding for the year. This is an integration grant. This fall we have a resident artist Jeff Mather coming to the school. He has a degree in engineering and art and the students will be integrating both of these into an art piece that will be permanently displayed in the school.

b. Start of Year:

The school had Janetta Anderson from Franklin Covey/Leader in Me come and do a two day workshop in August with the teachers. This training allowed the teachers to map out the school year and make a relationship between what the students need to learn academically and what leadership skills they want students to have. Teachers even used the Helix Plan to have a session on decision making. This gives us a way to gather feedback and act upon the work. The teachers are realizing that this school has come along way from where we were a couple years ago.

Teachers also came in three days this summer to do Curriculum Development.

c. After School Program:

We have crafted a great program. We run this program from 3:30-5:30 Monday through Thursday and from 1:00 to 5:30 on Fridays. We hire three people to help run this program and have a lot of volunteer help. Mike Freeman asked what happened to the funding. Dan shared with the board that we had put together a great application and that we have had an award winning program but still did not receive any funding. There were very few schools that received any funding this year.

d. EBLs Journey Plan:

This was covered in other items.

e. Leader in Me:

We are on our second year of "Leader in Me." We have set school wide and academic goals. The Lighthouse Team was involved in an Empowerment Day that some attended. Teachers at EBLs are really involved in this program and it can be seen throughout the school. Leadership requires action and we are providing opportunities for students who are struggling to be leaders and not only are we seeing results, but they are also seeing it themselves. Leadership notebooks are being used in all the classrooms and during SEPs conferences the parents will see this notebooks and be able to guide students on their future progress.

8. Board Comments:

Laura Reina shared that she just received an email from the state that they have designated us as a Title I Reward School. Dan shared that 16% of our students are in special education and the national average is 10%. We are giving Level Students who come here to teach an opportunity to see that this school is real, that we don't only have professors students and high leveled students that attend here. It helps prepare them for the future.

Member Adam Winger stated that in the Spring meeting in May it was requested by the parents on the board that the school do a better job of disseminating information out to parents so that they see what is happening here. He is seeing a difference and commended the school on this effort.

9. Adjourn: 3:20 PM